PROCEDURE TITLE:
Resident preview on selected anatomic pathology services

UNIFIED DEPARTMENTAL POLICY NUMBER:

PURPOSE:
Define and standardize expectations for resident preview of patient slides for active cases.

DEFINITIONS:
grossing – the process of examining fresh or fixed specimens submitted from operating rooms or other procedural areas, including gross photographs as appropriate, dictation of gross findings, and selecting and submitting tissue sections for microscopic examination

junior residents – residents rotating through a service for the first time

preview – independent review of microscopic sections from pathology cases prior to signout with faculty

pre-dictation – dictating a final diagnosis for an active case prior to signout with faculty

transfer cases – pathology cases received from outside institutions for patients referred to a University of Michigan health care facility accessioned using a variety of “T” prefixes (i.e. TB – muscle biopsy; TC – cytology; TD- dermatopathology; TE – ophthalmic pathology; TS – general and subspecialty surgical pathology services;

STANDARDS:
N/A

PROCEDURE:
1. Junior residents should focus on developing gross examination skills on each rotation and preview cases as they are able.
2. Residents should obtain slides and corresponding paperwork for preview cases at delivery points designated for each rotation.
3. Cases should be previewed according to the rotation-specific priorities outlined in Exhibit 1, with a focus on cases likely to be of greatest educational value.
4. Residents and fellows are responsible for having knowledge of relevant clinical information and gross findings for all previewed cases.
5. Residents and fellows other than junior residents should pre-dictate cases except for those exceptions outlined in Exhibit 1.
6. Cases not previewed by residents or fellows will be dictated at the time of faculty signout in accordance with expectations for timely patient care in all rotations.
7. Residents are not required to either preview or pre-dictate transfer (TC, TD, TS) cases assigned to general or subspecialty rotations. Transfer cases affiliated with scheduled rotations will be previewed and signed out by fellows, or senior residents functioning as fellows, with scheduled faculty as outlined in Exhibit 2. Transfer cases will go directly to the scheduled faculty member if no fellow, or senior resident functioning as a fellow, is assigned to an affected rotation.

REFERENCES:
N/A
EXHIBITS:

Exhibit 1  Exhibit 2

DOCUMENT REVISION LOG:
Initial Version Date:  By
July 25, 2008  Jeffrey L. Myers, M.D.

<table>
<thead>
<tr>
<th>Date</th>
<th>Revision Summary</th>
<th>By</th>
</tr>
</thead>
</table>

APPROVAL LOG:

<table>
<thead>
<tr>
<th>Date</th>
<th>Approved</th>
<th>By</th>
</tr>
</thead>
</table>